



**CCAPA Executive Board
Meeting Minutes of June 7, 2019
CRCOG, Hartford, CT**

President Michael Piscitelli called the Executive Board meeting of June 7, 2019 to order.

In attendance: Rebecca Augur, Khara Dodds, John Guskowski, Amanda Kennedy, Abby Kenyon, Marek Kozikowski, Rob Phillips, Don Poland, Jonathan Reiner, and Chris Smith.

Meeting Minutes of April 5, 2019

R. Augur made a motion to approve the meeting minutes of April 5, 2019. A. Kennedy seconded the motion. Vote passed (9-0-1), R. Phillips abstained.

President's Report and Discussion Topics

M. Piscitelli welcomed A. Kennedy and M. Kozikowski to the Executive Board. He provided an update of upcoming events, including Hot Topics and the Yard Goats game later this summer, which P. Carson is coordinating. M. Piscitelli thanked A. Kennedy and J. Guskowski for their work during the legislative session. It was noted the Chapter should consider putting together a policy platform paper during the special session.

M. Piscitelli reported the Board will have to review the implementation of the Chapter's Development Plan activities and make them operational; this may include updates to policy papers. The Board discussed affordable housing and Section 8-30g. It was suggested CCAPA may partner with other agencies and play a role in the Department of Housing's proposed study. A. Kennedy suggested the Chapter could assist with developing a scope of work for the proposed study.

The Board discussed the upcoming Hot Topics events, focusing on the Ethics Session break out conversation on affordable housing. A. Kennedy, J. Guskowski, R. Augur, M. Piscitelli, C. Smith, and H. Peck will schedule a conference call to discuss the structure.

M. Piscitelli said David Woods submitted information to be considered for FAICP. He is seeking the Chapter's support. The Board discussed his contributions to, and involvement with, both APA National and the NY Chapter.

A. Kennedy made a motion to support the nomination for FAICP, with a preference for joint support with the NY Chapter. R. Augur seconded the motion. Vote passed unanimously (10-0).

It was announced Pratt Street in Hartford is seeking recognition under APA's Great Places program and the Board has been asked to endorse the application.

A. Kennedy made a motion to submit a letter of support. A. Kenyon seconded the motion. Vote passed (9-0-1), D. Poland abstained.

M. Piscitelli reviewed the template for the Chapter meeting and asked Board members to fill in their applicable sections. The presentation will include an overview of the new website. The Board discussed the next generation of planners and reflected on a recent listserv discussion about planning presentations to young children. M. Kozikowski will speak to this during the Chapter meeting.

Treasurer's Report

K. Dodds reported the Chapter has collected \$20,714 so far of the \$25,000 anticipated. Revenue from advertising has come in over budget; \$6,000 was expected and \$7,000 has been collected to date. In terms of expenditures, 46% of budgeted expenditures have been spent, including APA conference costs and travel. K. Dodds noted the insurance policy has been renewed. It was also reported there is \$16,000 in the 12 month CD and just over \$5,000 in the 9 month CD. M. Piscitelli reported SWAG was ordered for the Chapter.

Committee Updates

Communications

R. Augur said the new website is complete and up and running. There have been questions about posting jobs on the new site, this is now handled through APA. M. Piscitelli complemented R. Augur on the new website.

R. Augur noted additional assistance is needed on the Communications Committee and asked if anyone would be interested in serving as Chair. It was suggested Kyle Shiel may be available to help.

Program/PDO

M. Piscitelli reported on information received from S. Sadlowski and J. Davies, noting there were 80 participants on the recent climate change webinar, practical implementation is critical. He reviewed the upcoming programs. It was also noted the classroom session for the AICP test went well and three out of five people passed the test.

Membership

A. Weiner was not in attendance but he had relayed that there are 409 Chapter members.

Government Relations

J. Guskowski reported much time was spent on structuring House Bill 6749, which would have reorganized the zoning enabling legislation and would have added guidance regarding affordable housing plans. While there was strong support from key members, it died at the end of the session. However, the substance of the bill, including a requirement that the Department of Housing Commissioner convene a working group to come up with standards and benchmarks pertaining to zoning and affordable housing plans, may move forward. It was suggested CCAPA could play an important role in working with the Commissioner to convene the working group and see if perhaps this would be raised in special session.

A. Kennedy and J. Guskowski met with the Fairfield County TOD Housing Initiative and had a productive conversation. A. Kennedy said the website will be updated with all bills that have passed. M. Piscitelli suggested the consultant assist with this.

UConn/Planning Education

M. Piscitelli said this will be reported on at the next Board meeting.

Scholarship Presentation by Mike Lucas

Mike Lucas provided an overview of his work with Hampton, which explored different tools to protect the historic character while also encouraging mixed uses in Hampton's village center. M. Lucas spoke about the value of learning how to manage public meetings and interact with residents. Through his work with Hampton, he was introduced to other planners, which ultimately led to a full time planning job.

Diana Donald Scholarship Internship Award

A. Kenyon reported Bridgeport, Bristol, and East Hampton submitted applications this round. R. Phillips, K. Dodds and A. Kenyon evaluated the applications and found while all would be a great benefit to both the municipality and intern, Bridgeport and East Hampton ranked higher than Bristol. The Board discussed awarding two grants this cycle all as part of the effort to support new planners and development plan goals. It was noted a fund transfer may be needed at a later date to cover this.

R. Augur made a motion to grant the Diana Donald Scholarship Internship Award to Bridgeport and East Hampton. C. Smith seconded the motion and it passed unanimously (10-0-0).

Nominating and Elections

The vote for Chapter Officers closes July 4th. A reminder email to vote will be sent out to the membership.

Other Business

M. Piscitelli said the Chapter needs to work on an equity policy paper.

Adjourn

The meeting was adjourned at 12:10 p.m.