



**CCAPA Executive Board  
Meeting Minutes of August 2, 2019  
Conference Call**

President Michael Piscitelli called the Executive Board meeting of August 2, 2019 to order.

In attendance: Rebecca Augur, Patrice Carson, Emily Hultquist, Amanda Kennedy, Abby Kenyon, Marek Kozikowski, Chris Smith, and Alan Weiner.

**President's Report and Discussion Topics**

M. Piscitelli thanked everyone for their contribution to Hot Topics, noting the discussion went well and there were some opportunities identified for future improvements. R. Augur was congratulated on her election as President. A formal notice will be sent to the members at the end of August.

**Panning Education in CT / Waterbury Republican Article and Response**

The Board discussed the article that was published in the Waterbury Republican regarding the planner position. A response will be drafted, which will focus on the next generation of planners. While creating an accredited planning program in Connecticut is a component of this, the discussion should also focus on creating an environment that supports planners. Great planning throughout the state should be highlighted as well. It was noted information from the membership survey will be used; A. Weiner offered to update any of this information as needed. E. Hultquist suggested APA National may have some useful information that can be incorporated into the article and it should also include information about the skill areas planners provide.

E. Hultquist reported a meeting was held with Edith Barrett at UCONN. Following the article's publication, there has been some movement at UCONN to examine the potential for a planning program in more detail. There are indications a certificate program may be initiated first then move to a degree program or planning concentration in an existing program. It was mentioned there may be an opportunity for collaboration between UCONN and CCSU however there have been not yet been discussions between the schools. Several planners have reached out to E. Hultquist and expressed an interest in forming a Chapter group to support this.

**Fall Events / Programs / Community Planning Month**

M. Piscitelli, R. Augur and D. Sorrentino met with the Rhode Island and Massachusetts Chapters to discuss SNEAPA. The conference held in Providence was less expensive in its entirety than the facility and food costs in Hartford alone. Opportunities for collaboration with other New England Chapters and financial stability moving forward were discussed.

The Board discussed Community Planning Month and program ideas. It was noted there will be an Art of Planning event coming up. It was suggested the Board may want to follow up with the Start with Planning initiative and highlight plans and projects underway in the state. It was noted the CCM event in October may be an opportunity to do this. A. Kennedy will poll local planners about projects. E. Hultquist noted APA National has great resources for Community Planning Month. It was also suggested an update regarding the college planning program could be provided if there has been movement, or a community conversation could be convened to discuss a planning program.

### **Treasurer's Report**

The draft budget documents were posted on Base Camp. It was noted there is \$44,900 in revenue and \$37,000 in expenses so far. The travel line item in expenses has come in higher than was budgeted; adjustments may be needed to cover attendance at the Policy Conference later in the year. M. Piscitelli will look into this. The budget will be adopted by e-vote in mid-September.

### **Committee Updates**

#### **Communications**

R. Augur and A. Kennedy are working together to start the transition as A. Kennedy will be taking over as Chair. A new edition for the magazine is coming out on bike and pedestrian planning. After September, A. Kennedy will manage the magazine. Efforts will be made to recruit members to serve on the Committee. A work plan for the next few months will be developed once volunteers are selected. It was noted major media outlets should be included on the magazine e-blast.

#### **Program/PDO**

M. Piscitelli reported J. Davies is working to finalize the venue for the Art of Planning event in September. Options include the Suffield Country Club, Brignole Vineyard, and Union Street Tavern.

#### **Membership**

There was nothing to report.

#### **Government Relations**

Over the next couple of months, meetings will be set up with members of the new administration, including the Department of Housing. It was noted the write-up covering all bills that passed will be drafted and posted on the website. M. Piscitelli said a co-chair is needed for the Committee. He knows someone who may be interested and will follow up.

## **SNEAPA**

It was reported the next SNEAPA planning meeting will be held in Springfield. There have been 90 submissions for programs so far, which will be reviewed by the Committee.

## **Scholarship**

A. Kenyon noted at the last meeting, the Board voted to award two grants to Bridgeport and East Hampton. The paperwork has been distributed to them for sign off.

## **Adoption of Minutes of the June 7, 2019 meeting**

It was noted C. Smith was not in attendance for the June 7<sup>th</sup> meeting.

A. Kennedy made a motion to approve the minutes of June 7, 2019 as amended. M. Kozikowski seconded the motion. Vote passed (8-0-1). A. Weiner abstained.

## **Other Business**

In response to a question about the FAICP nomination for David Woods, M. Piscitelli said he has this drafted and it is ready to submit. A. Kennedy noted she will work with J. Guskowski and will look into the housing needs assessment through the Department of Housing in more detail.

## **Adjourn**

The meeting was adjourned at 10: 35 a.m.